

DATE: FEBRUARY 11, 2015

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. SEACHRIST, MR. SHAGER, MR. PERKINS

ABSENT: MR. FRANK, MR. HOLMES

The meeting of the Board of Contract and Supply was called to order at 11:01 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the February 4, 2015 Board of Contract and Supply meeting were approved on a motion by Mr. Shager and seconded by Mayor David and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENINGS:

Bids were opened for Restoration of the (3) City Owned Parking Ramps. Four bids were received and were forwarded to the Engineering Department on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored.

RFQ's were opened for Grant Writing Services. Three RFQ's were received and were forwarded to the Economic Development Department on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored.

THIRD ORDER OF BUSINESS: BID AWARD:

An Award recommendation for the 2015 Susquehanna North Bank Trail Project was made to the low qualified bidder, ZMK Construction at a bid price of \$604,100.00 on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored. Funds are available in H7110.525115.40914.

FOURTH ORDER OF BUSINESS: PROFESSIONAL SERVICE CONTRACT:

A professional service contract with Keystone Associates in the amount of \$4,950.00 to Design the Storm Water Practices for Riverside Drive Project Phase I was approved on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored. Funds are available in H5112.525015.40914

A professional service contract with Keystone Associates in the amount of \$4,950.00 to the SWPPP for the Riverside Drive Project Phase II was approved on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored. Funds are available in H5112.525015.40914

FIFTH ORDER OF BUSINESS: CONTRACT RENEWAL:

A contract renewal in the amount of \$5,980.00 with Physio Control for a yearly maintenance and service on Heart Monitors, Lifepacks and Defibrillators was approved on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored. Funding is available in A3410.54620.

SIXTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for sealed bids for manhole covers and frames was approved on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored.

SEVENTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of \$13,110.00 for a Donkey-3 portable elevated press box from Aluminum Athletic Products off the Hudson Valley Cooperative Bid was approved on a motion by Mr. Shager and seconded by Mr. Seachrist and unanimously favored. Funds are available in H7110.555555.PK007.

There being no further business for the Board, the meeting adjourned at 11:20 A.M. on a motion from Mr. Shager and seconded by Mr. Seachrist and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply